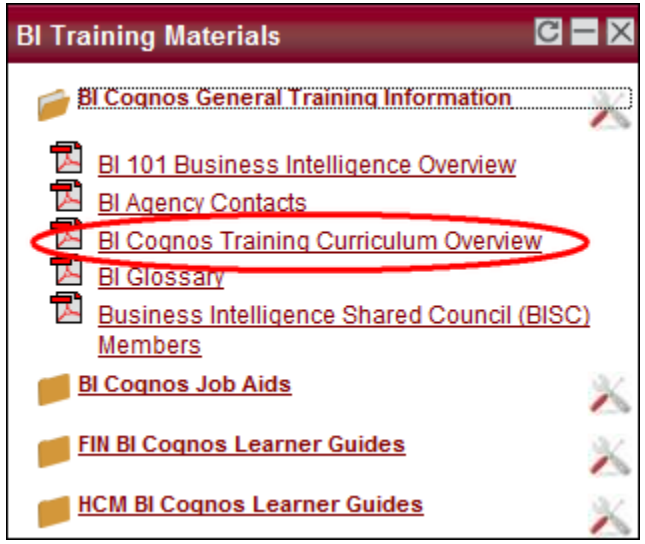
Ohio
Business Intelligence

Below please find the BI Cognos training schedule for March 2015. If you are new to Business Intelligence reporting for HCM or Finance, or if you think you might like a refresher, enroll in a BI training class. If you know someone who you think could benefit from BI reporting training, please direct them to this posting, and encourage them to enroll in a BI training class!

If you have questions about which course is right for you, please refer to the BI training curriculum guide in the BI Cognos General Training Information folder of the BI Training Materials section.



There is a job aid for using ELM to enroll in the BI training courses in the BI Cognos Job Aids folder, and you can also review each course's Learner Guide in the appropriate FIN or HCM folder of the BI Training Materials section.

The available course schedule is as follows (NOTE: all classes are instructor-led, hands-on training sessions):

Course Code	Course Name	Date of Training	Day	Start Time	End Time	Building	Room
DAS-BI-145	Standard Reports (Compensation)	3/5/2015	Thu	9:00 AM	11:30 AM	State Library	Training Room
DAS-BI-215	Query Studio (Compensation)	3/5/2015	Thu	12:30 PM	4:30 PM	State Library	Training Room
DAS-BI-143	Standard Reports (Workforce Profile)	3/6/2015	Fri	9:00 AM	11:30 AM	State Library	Training Room
DAS-BI-213	Query Studio (Workforce Profile)	3/6/2015	Fri	12:30 PM	4:30 PM	State Library	Training Room
DAS-BI-141	Standard Reports (General Ledger)	3/10/2015	Tue	9:00 AM	11:30 AM	State Library	Training Room
DAS-BI-211	Query Studio (General Ledger)	3/10/2015	Tue	12:30 PM	4:30 PM	State Library	Training Room
DAS-BI-144	Standard Reports (AP/PO/Spend)	3/12/2015	Thu	9:00 AM	11:30 AM	State Library	Training Room
DAS-BI-214	Query Studio (AP/PO/Spend)	3/12/2015	Thu	12:30 PM	4:30 PM	State Library	Training Room
DAS-BI-221	Report Studio Basics (General Ledger)	3/13/2015	Fri	8:30 AM	12:30 PM	State Library	Training Room
DAS-BI-224	Report Studio Basics (AP/PO/Spend)	3/24/2015	Tue	8:30 AM	12:30 PM	State Library	Training Room
DAS-BI-223	Report Studio Basics (Workforce Profile)	3/25/2015	Wed	8:30 AM	12:30 PM	State Library	Training Room
DAS-BI-301	Advanced Report Studio for Finance (Pt. 1)	3/25/2015	Wed	1:30 PM	4:30 PM	State Library	Training Room
DAS-BI-147	Standard Reports (Asset Management)	3/27/2015	Fri	9:00 AM	11:30 AM	DAS General Services Division	Birch Room
DAS-BI-146	Standard Reports (Accounts Receivable)	3/27/2015	Fri	1:00 PM	3:30 PM	DAS General Services Division	Birch Room

If you have any questions regarding BI training, please e-mail them to business.intelligence@das.ohio.gov