



State of Ohio Business Intelligence Enhancement Release Notes – January 2015

The State of Ohio Business Intelligence is pleased to announce the enhancements from the month of January, 2015. These enhancements were all requested by users, approved by the Business Intelligence Shared Council (BISC) where applicable, built, tested, and validated. This month’s enhancements consist of updated Workforce Profile and ePerformance reports, as well as two new fields in the Procure to Pay data model.

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1 – FIN Enhancement

1.1 Two new metrics – *Total Encumbered Amount* and *Total Vouchered Amount* – have been added to the *Procure to Pay* data mart. The data, taken from OAKS FIN (see the highlighted area in Figure 1) are located in the *ECB Threshold* table in the *Vendor Details* folder of the *Spend (PO to Voucher)* subject area (see Figure 2).

Threshold Stat Info	
Business Unit	EDU01
Fiscal Year	2015
Vendor ID	0000073126 BATTELLE FOR KIDS
Other (Vouchered)	267.000
Other (Encumbrances*)	
Controlling Board (Vouchered)	342674.000
CB (Encumbrances*)	311585.800
Term Contract/Bid (Vouchered)	2334985.000
TC/Bid (Encumbrances*)	937000.000

Figure 1

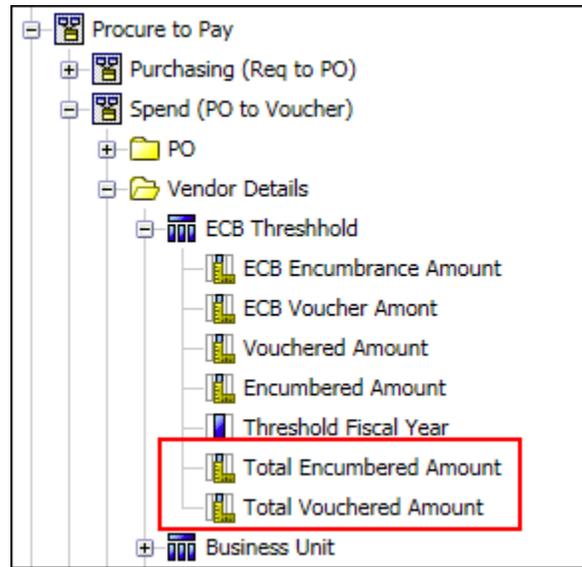


Figure 2

2 – HCM Enhancements

2.1 An update has been made to the Workforce Profile standard report, *WFP-0009 Length of Service Report*. The enhancement adds columns for *Vacation Service Months* and *Vacation Service Days* to the report output when the drill through is clicked on. The months and days will only show when *Vacation Service Years* is chosen in the 'Service Type' prompt. The change allows agencies to more easily determine who has the greater amount of service when two or more employees have the same number of vacation service years.

2.2 An update has been made to the Workforce Profile standard report, *WFP-0052 Employee Location Report*. The enhancement adds several new fields to the report output:

- | | |
|--------------------------------------|----------------------------------|
| 1. <i>Employee ID</i> | 8. <i>Job Title</i> |
| 2. <i>Essential Employee Flag</i> | 9. <i>Current Supervisor</i> |
| 3. <i>Bargaining Unit - Job</i> | 10. <i>Email Address - Home</i> |
| 4. <i>Bargaining Unit Code - Job</i> | 11. <i>Email Address - Other</i> |
| 5. <i>Position Number,</i> | 12. <i>Employee Cell Phone</i> |
| 6. <i>Position Description</i> | 13. <i>County</i> |
| 7. <i>Job Code</i> | |

WFP-0052 is intended to help users locate employees' locations by entering full or partial department numbers on the prompt page, but with these new fields added to the report, *WFP-0052* can also be used by all Agencies in their required Continuity of Operations Plan (COOP).

2.3 An update has been made to the ePerformance report, *PM-77 Percentage Complete Report*. Two new fields, *Review Period Start Date* and *Review Period End Date*, have been added to the report output.

These new fields on WFP-0052's output will help fulfill information needs to effectively address events that impact an agencies' ability to perform services. The report can be used to upload contact information into the RecoveryPlanner RPx business continuity software application used by all agencies.

If you have any questions about these enhancements, please contact the Business Intelligence team at Business.intelligence@das.ohio.gov. If you would like to request an enhancement, whether it is a new field or table for reporting, a modification to an existing Standard Report, or even an entirely new Standard Report, please contact the OAKS Help Desk.