



Below please find the schedule for BI Cognos training in December 2012. Each course has been updated to reflect any changes from the Cognos 10.1.1 upgrade. If you are new to BI or if you would just like a refresher, go ahead and give yourself an early holiday gift – enroll in a BI training class!

If you have questions about which course is right for you, please refer to the BI training curriculum guide in the BI Cognos General Training Information folder of the BI Training Materials section.



There is a job aid for using ELM to enroll in the BI training courses in the BI Cognos Job Aids folder, and you can also review each course's Learner Guide in the appropriate FIN or HCM folder of the BI Training Materials section.



The available course schedule is on the following page:

| Course | Date of Training | Day | Start Time | End Time | Building | Room |
|---|------------------|-----|------------|----------|-----------------------|-------------------------|
| Advanced Report Studio (Finance) | 12/3/2012 | Mon | 1:00 PM | 4:00 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Standard Reports (General Ledger) | 12/4/2012 | Tue | 9:00 AM | 11:30 AM | State Library of Ohio | Training Room |
| BI Cognos Report Studio (General Ledger) | 12/4/2012 | Tue | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Standard Reports (Travel & Expense) | 12/5/2012 | Wed | 9:00 AM | 11:30 AM | State Library of Ohio | Training Room |
| BI Cognos Report Studio (Travel & Expense) | 12/5/2012 | Wed | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Standard Reports (Workforce Profile) | 12/6/2012 | Thu | 9:00 AM | 11:30 AM | State Library of Ohio | Training Room |
| BI Cognos Query Studio (Workforce Profile) | 12/6/2012 | Thu | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| Analysis Studio | 12/6/2012 | Thu | 1:00 PM | 4:00 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Query Studio (Travel & Expense) | 12/10/2012 | Mon | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Standard Reports (AP/PO) | 12/11/2012 | Tue | 9:00 AM | 11:30 AM | State Library of Ohio | Training Room |
| BI Cognos Report Studio (AP/PO) | 12/11/2012 | Tue | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Standard Reports (Compensation) | 12/12/2012 | Wed | 9:00 AM | 11:30 AM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Report Studio (Compensation) | 12/12/2012 | Wed | 12:30 PM | 4:30 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Query Studio (Compensation) | 12/14/2012 | Fri | 8:30 AM | 12:30 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Query Studio (General Ledger) | 12/17/2012 | Mon | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Cognos Report Studio (Asset Mgmt) | 12/17/2012 | Mon | 12:30 PM | 4:30 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Standard Reports (Accts Receivable) | 12/18/2012 | Tue | 9:00 AM | 11:30 AM | State Library of Ohio | Training Room |
| BI Cognos Report Studio (Accts Receivable) | 12/18/2012 | Tue | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Standard Reports (Asset Mgmt) | 12/19/2012 | Wed | 9:00 AM | 11:30 AM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Query Studio (Accts Receivable) | 12/19/2012 | Wed | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |
| BI Cognos Query Studio (Asset Mgmt) | 12/19/2012 | Wed | 12:30 PM | 4:30 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Query Studio (AP/PO) | 12/20/2012 | Thu | 12:30 PM | 4:30 PM | Rhodes Tower | 40th Floor Computer Lab |
| BI Cognos Report Studio (Workforce Profile) | 12/20/2012 | Thu | 12:30 PM | 4:30 PM | State Library of Ohio | Training Room |

If you have any questions about this training, please reach out to one of your agency's BI Contacts or e-mail the BI team at business.intelligence@das.ohio.gov.