

State of Ohio Business Intelligence Enhancement Release Notes

February 2012

State of Ohio Business Intelligence is pleased to announce several enhancements. These enhancements were requested by users, approved by the Business Intelligence Shared Council, and then built, tested and validated. The enhancements consist of new fields, tables, and reports as well as modified reports in both the FIN and HCM packages.

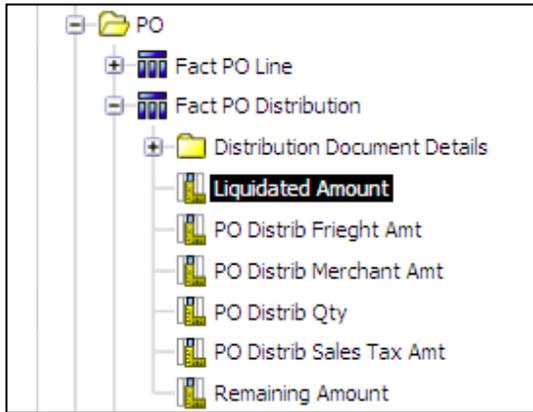
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1 FIN Enhancements

1.1 PO Liquidated Amount

A new metric, Liquidated Amount, has been added to the P2P data mart in the PO Distribution fact. The liquidated amount of a purchase order is the amount of the PO that has been expended to date. This measure allows users to quickly report on the amount of the PO expended without having to calculate it in the report. This simplifies report writing and greatly improves performance.



1.2 PO-0006 Open Purchase Order Encumbrance Report

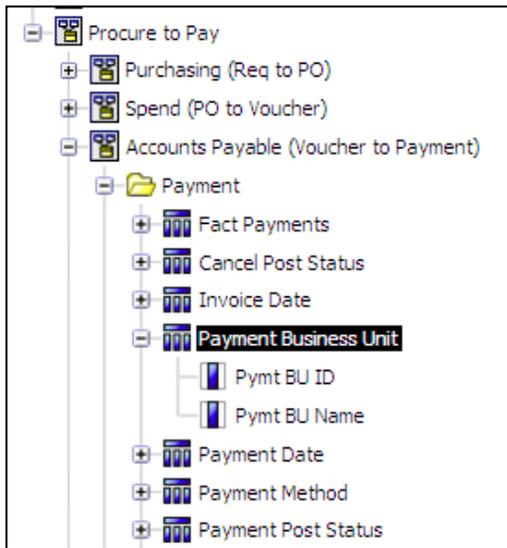
PO-0006 Open Purchase Order Encumbrance Report has been modified to use the Liquidated Amount metric. Because the liquidated amount is a stored metric rather than a calculation in the report, the performance of PO-0006 is enhanced substantially. Additionally, this report allows users to view encumbrances by PO with vendor information across multiple business units with a single report run rather than being limited to one business unit at a time. Finally, totals have been added to the *PO Distrib Merchant Amount*, *Liquidated Amount*, and *Remaining Amount* columns in a summary row across the bottom of in the report.

1.3 PO-0008 Point-in-time Purchase Order Report

A new report, PO-0008 Point-in-time Purchase Order Report, has been added to the Purchase Order folder in the P2P standard reports. This report is similar to PO-0006 in that it displays purchase order information including the amount of the PO, the liquidated amount, and the remaining amount along with relevant vendor information and document details. The new feature in PO-0008 is the ability to run the report for a point in time. The user can select an “as of” date to see the statuses of selected purchase orders at that point in time. Particularly, users can see the liquidated and remaining PO amounts for a specified date.

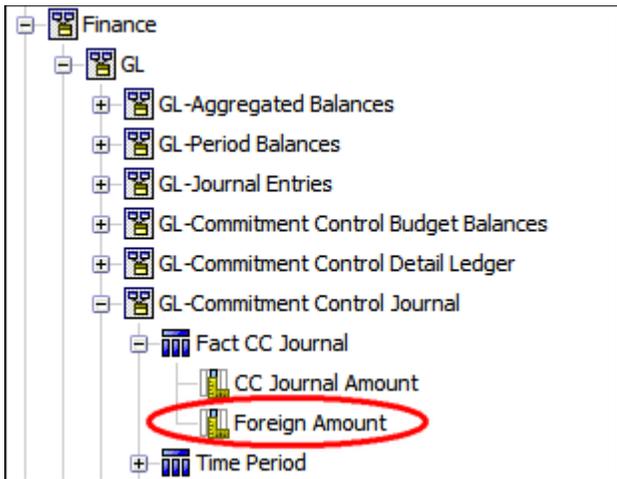
1.4 Payment Business Unit

Business Unit has been added to the Payment query subject. The fields are identified as Pymt BU ID (the business unit ID) and Pymt BU Name (the full business unit name).



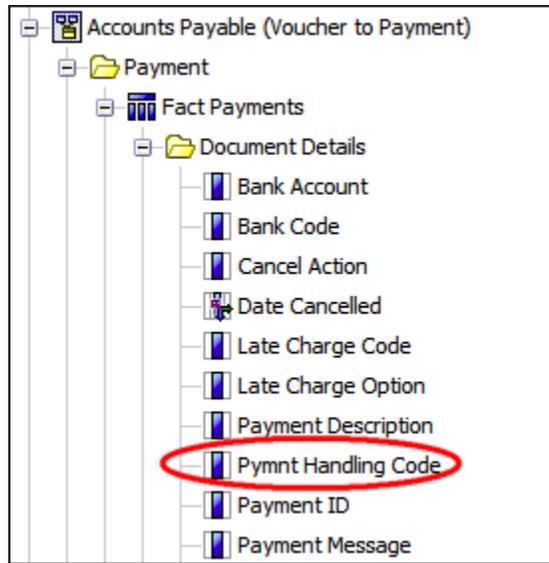
1.5 Foreign Amount

A new metric, *Foreign Amount*, has been added to the GL data mart in the *GL-Commitment Control Journal* and *GL-Commitment Control Activity Log* subject areas. Some agencies do have a handful of legitimate foreign currency transactions coded to this amount and not the posted total amount, monetary amount, etc. With this enhancement, those amounts will be visible in BI.



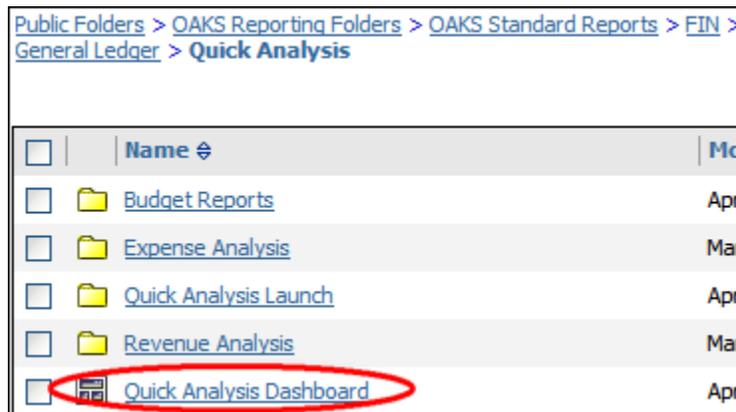
1.6 Payment Handling Code

2) A new field, *Payment Handling Code*, has been added to the Document Details folder in the Payment fact table of the Accounts Payable (Voucher to Payment) subject area. This field will be used to classify voucher payments. Valid codes are *BP* for Bond Payments, *LI* for Liens, *RA* for Return to Agency, and *RE* for Regular Payments.



1.7 Budget Quick Analysis Reports

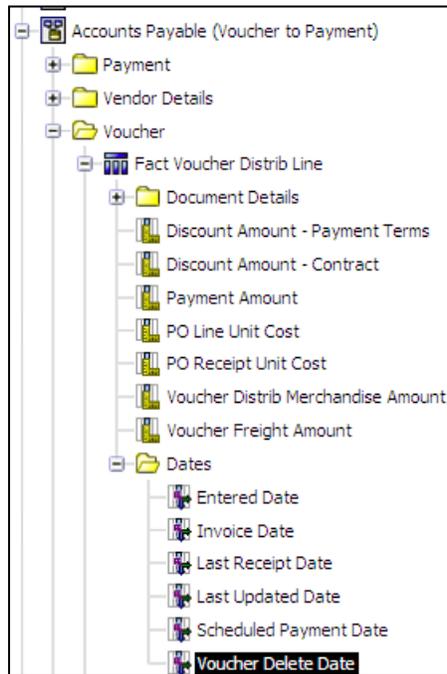
Two new Quick Analysis standard reports have been added to the *Quick Analysis Dashboard* as well as the *Budget Reports* folder within the *Quick Analysis* folder. The *Quick Analysis* folder is a sub-folder of the General Ledger standard reports.



The *Quick Analysis - Appropriation* and *Quick Analysis – Allotment* reports display budget information from their respective ledgers. Users can set a threshold on the % remaining budget balance to highlight certain budgets.

1.8 Voucher Delete Date Field

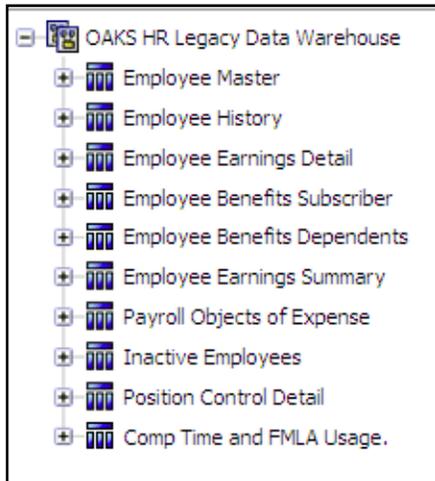
A new field, *Voucher Delete Date*, has been added to the *Dates* folder within the *Fact Voucher Distribution Line* table of the *Accounts Payable (Voucher to Payment)* subject area. Users who have custom reports that track vouchers will want to add a filter for this field, where the Voucher Delete Date is Null, to their reports. That filter will prevent the reports from overstating the number of vouchers. Without a filter on this field, reports will show un-posted vouchers that were deleted in the OAKS application, as OAKS does not physically delete these vouchers for audit purposes.



2 HCM Enhancements

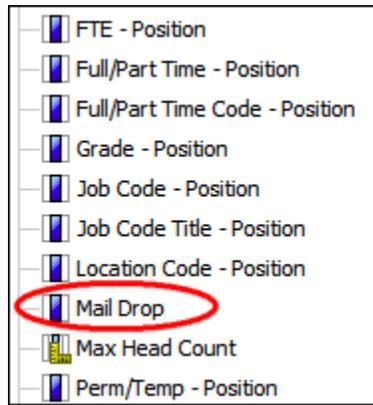
2.1 HR2K

Legacy HR2K data is now available in the BI environment. It can be accessed through the OAKS HR Legacy Data Warehouse package. Navigation is: Public Folders > OAKS Reporting Folders > Packages > OAKS HR Legacy Data Warehouse.



2.2 Mail Drop Field

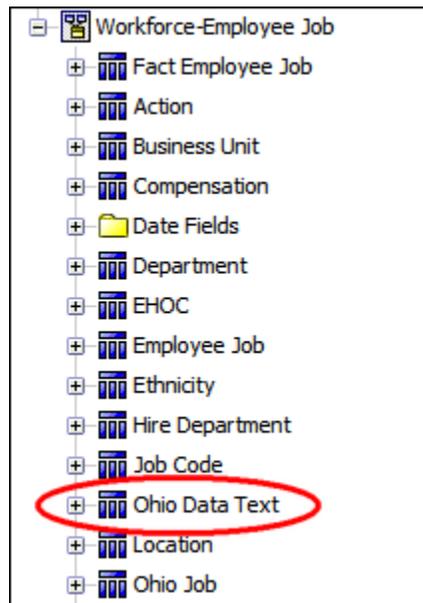
A new field, *Mail Drop*, has been added to the *Position* table in the *Workforce-Employee Job* subject area. This field may be used in a variety of ways, among them employee lookups to help to locate someone: if a person you are trying to reach is unreachable, the field can be used to help find another employee who sits nearby.

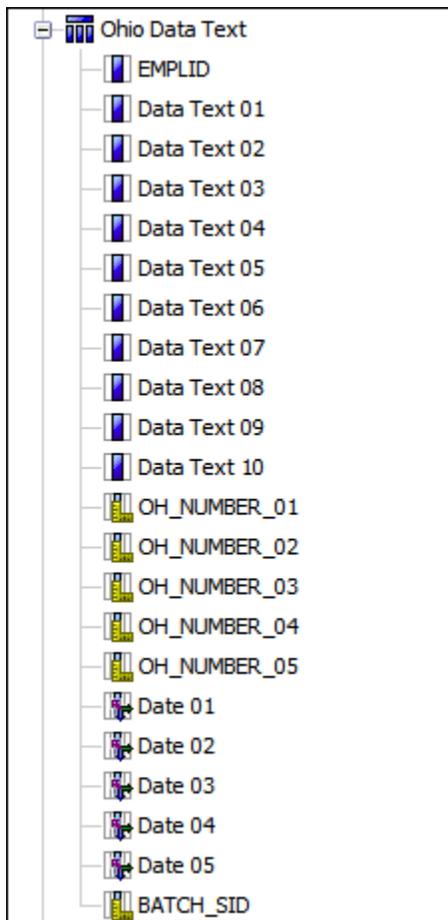


For instance, you need to urgently contact someone about a last minute meeting change but you can't get them on the phone or via e-mail. You know the person's mail drop is 400408 and their location is SOCC01; if you search others with the same location and similar mail drop numbers, you may contact one of those nearby people as he/she might know that individual and may be able to help you locate them.

2.3 Ohio Data Text Field

A new table, *Ohio Data Text*, has been added to the WFP data mart in the *Workforce-Employee Job* subject area. The table contains 10 data text fields (Data Text 01 – 10) and several metrics and date fields as well.





2.4 WFP-0015 Active Position Funding Modification

On the prompt page for *WFP-0015 Active Position Funding*, the Current Fiscal Year prompt has been modified to default to auto-fill the current Fiscal Year. Even though the prompt is for Current Fiscal Year, users may delete the default year and enter another.

If you have questions or concerns about these enhancements, please contact the OAKS Help Desk via e-mail at oaks.helpdesk@oaks.state.oh.us or by phone at 614-644-6625 or 1-888-OhioOAKS (1-888-644-6625).