

Change or Set Up Forgotten Password Help

The Forgotten Password feature enables the system to verify a user's authenticity when requesting a new password. If the user enters the appropriate response, then the system automatically emails a new password.

Step 1

Visit <http://myohio.gov>. Enter your User ID and Password and click **Sign In**.

For User ID and Password assistance please contact 1-800-409-1205.



Step 2

Move your cursor over the **My Info** tab in the top toolbar after logging in.

Select **Setup Forgotten Password Question** from the drop-down list.

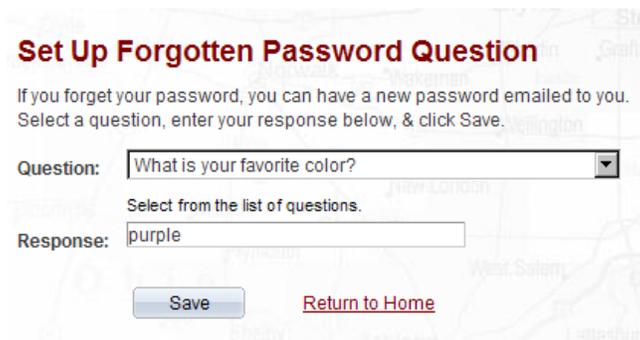


Step 3

In the **Question** box, select a question.

In the **Response** box, enter the expected answer.

Then click **Save**.



Step 4

The system will now automatically email a new password when the current one is forgotten and you would like to reset it without contacting the helpdesk.

